

AUB University Research Board
Faculty Research Grants Program: 2026-27 Cycle

Proposal Renewal – Progress Report Template

Title of the project	
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PI name	
Department	
Faculty/School	
Email	

Co-PI name	
Affiliation	
Email	

Co-PI name	
Affiliation	
Email	

Co-PI name	
Affiliation	
Email	

Project abstract (up to 350 words)

Abstract should cover the main goals of the project in line with the original approved proposal.

Project accomplishments (up to 2 pages)

*State the **accomplishments to date** for each research aim in the project. List main contributions and any difficulties faced.*

List of Expenditures During the First Year

List the **expenditures to date** with the respective spent amount with a description on how each helped in attaining specific aims in the original proposal.

Planned work for next year (up to 2 pages)

*State the **work plan for next year (July 1, 2025 – June 30, 2026)** highlighting main aims to be achieved and any changes in the work scope or activities compared to the original approved proposal.*

*Include as well a **summary of the budget requested** with justification in line with the work plan.*

Project deliverables to date

List all **published and/or submitted scholarly work** that resulted from the project work to date (journals, articles, abstracts, books, creative output, etc.) and that acknowledge URB funding. Include details, as applicable.

List as well **any submitted (or planned in progress) internal or external grants** that are based on the work done in this project. Include details such as funding program/agency, budget, team members, role, and status (under review, granted, not granted, etc.).

Upload any publications or supporting documentation in the online submission system.