**American University of Beirut**

**Faculty of Medicine & Medical Center**

**Graduate Medical Education**

**Requirements for Letters of Reference**

Applicants to the GME Programs at AUB are required to submit a minimum of three letters of reference provided by faculty members who had an academic contact with the applicant.

Such letters of reference:

* must not\* mention the specialties that the applicant is applying too
* must be printed (not handwritten) on professional letterhead
* have the university/institution stamp (if applicable)
* have the reference person’s personal information such as full name, title, institution, mailing address, telephone number and email address
* have the reference person’s signature and stamp

**\*IMPORTANT:**

Programs will be blinded on the applicants’ application choices (if they are ranked as first or second choice and if the applicant selected to apply to another program). Thus, in order to keep the programs blinded, the letter(s) of reference **should not** include the applicants’ preference to pursue training in a specific specialty.