

American University of Beirut  
Office of the Provost

CTL Advisory Committee

**Role of the CTL Advisory Committee**

The Advisory Committee serves in an advisory capacity to the Director of the Center for Teaching and Learning. It assists in:

- Serving as a liaison with faculties and departments and the University community as a whole.
- Promoting faculty development opportunities available on campus
- Promoting the University's commitment to excellence in teaching and focus on student learning
- Participating in long-term strategic planning for the CTL and its role in the university
- Advising the CTL on major policy decisions and about ways to build on strengths and address challenges
- Providing insights about pedagogical needs of faculty members and accordingly suggesting programs of interest to the faculty.
- Reviewing and assessing the CTL programs, services, research, and resources

**Membership and Duration of Service**

- The Advisory Committee shall include at least one representative from each faculty/school and one representative from each of the IT Academic Core Processes & Systems (ACPS) previously known as Academic Computing Center - ACC) and the AUB Writing Center. To the extent possible, the Committee shall include faculty members who have won the University Teaching Excellence Award.
- The director and associate director of the CTL shall be ex-officio members of the Committee.
- The chair and members of the Advisory Committee shall be appointed by CTL Director in conjunction with the University Provost for a term of two years. Terms of members shall be staggered to ensure continuity.

**Meetings**

- The Advisory Committee shall meet once per academic semester or as needed. The meeting agenda shall be prepared by the director of CTL in consultation with the chair of the CTL Advisory Committee.

## **CTL Advisory Committee Mandate: Role and Membership**

Members of the Advisory Committee for the AY 2014-2015

Hanin Abdallah

OSB

Lina Abi-Fakhr

HSO

Lina Choueiri

FAS

Rayan Fayed

IT AS

Saouma BouJaoude

CTL Director, Ex-Officio

Amal BouZeineddine

CTL Associate Director, Ex-Officio

Elie Hantouche

MSFEA

Pierre Karam

FAS

Mayada Kanj

FHS

Waddah Nasr

Emeritus

Arafat Tfayli

FM

Rami Zurayk

FAFS

Amy Zenger

Writing Center