



AMERICAN
UNIVERSITY
OF BEIRUT

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OFFICE OF THE REGISTRAR

October 5, 2026

Dear AUB Students,

Online Course Withdrawal for the fall semester 2026-27 is available for **undergraduate** students from Tuesday, October 6, 2026, 9:00 am through Friday, November 20, 2026, 4:00 pm through AUBNexus. You may drop down to twelve credits.

This service is not available for Graduate, Part-Time, and Special Students, who will need to submit an online petition to their respective faculty/school.

For online withdrawal, kindly follow the below steps:

Access your [AUBNexus](#) registration platform:

1. Select "Academic Services"
2. From "Registration Self-Service" select "Open Registration Dashboard"
3. Select "Register for classes"
4. Select term "Fall 2026-2027"
5. Access "Summary" (right lower part of the screen)
6. Select "Web Withdrawal" from the drop-down menu next to the course you want to withdraw
7. Press "Submit"

Please note that when you withdraw from a course, you will not be entitled to any refund. You may still view the courses on your schedule via AUBsis, yet the letter "W" will appear on your transcript. Double check that you are withdrawing the correct course or courses before you press "Submit." Correcting mistakes is difficult and time consuming.

If you encounter any difficulties or have questions, please do not hesitate to reach out to the [Registration Team](#) for assistance. Kindly include your ID number in any correspondence.

Thank you for your prompt attention to this matter.

Kind regards,

Office of the Registrar