October 12, 2021

Dear AUB Students,

Online Course Withdrawal for the fall semester 2021-2022 will be available as of 9:00 a.m. tomorrow Wednesday October 13, 2021 until 11:00 p.m. Friday November 19, 2021, for all full-time undergraduate students through AUBsis.

In accordance with the <u>2021-2022 University Undergraduate Catalogue</u>, regular undergraduate students may reduce their load to 12 credits and may not go below that load unless approved by the appropriate faculty/school committee.

This service is not available for Graduate, Part-Time, and Special Students, who will need to fill out an online petition in their respective faculty/school.

Access your new AUBsis registration platform:

Important: Please remember that you login using your AUBnet credentials, <u>not</u> your AUBsis credentials.

- Select registration
- Select register for classes
- Select term fall 2021-2022
- Access Summary (right lower part of the screen)
- Select Web Withdrawal from the drop-down menu next to the course you want to withdraw
- Press submit

Kind regards,

Office of the Registrar

