aub.edu.lb



OFFICE OF THE REGISTRAR

July 3, 2025

Dear AUB Undergraduate Student,

Kindly note that the application for <u>transfer of major</u> from one faculty/school to another for fall 2025-26 will be available from 9:00 a.m. on July 3, 2025 until 4:00 p.m. on July 18, 2025. Applications <u>must</u> be completed and submitted through the Registration Platform (AUBsis).

Late applications will NOT be accepted for any reason.

To access the Online Transfer Application, follow the below steps:

- 1. Login to the Registration Platform <u>AUBsis</u> using your AUBnet username and password.
- 2. Click on the foursquare "to the left of AUB in the header to select "Banner Menu".
- 3. Select "Student Services and Financial Aid".
- 4. Select "Student Records".
- 5. Select "Program Transfer".

Please note that you may apply to more than one faculty/school and more than one major within each faculty/school where available.

Those who wish to change their majors within the same faculty/school, including freshmen transferring to majors within FAS, should consult with their academic advisors and follow the instructions on their faculty/school's website. For questions on such transfers, please contact your faculty/school's student services office.

Kind regards,

Office of the Registrar