



## OFFICE OF THE REGISTRAR

January 14, 2025

Dear AUB Students,

Membership in the NSSF (National Social Security Fund) is mandatory by law for all Lebanese and French students, **excluding freshman and students that are 30 years of age and above. Non-Lebanese students may not join.**

All new students and returning students who have been absent from AUB for a number of terms who are eligible according to the above criteria are **URGED** to complete the NSSF declaration form for academic year 2024-25.

Declaration starts from January 16, 2025, until February 13, 2025.

You must come in person to the Office of the Registrar Window in the east end of College Hall, Monday – Friday, from 8:00 a.m. – 4:00 p.m., excluding holidays.

**Declaration forms** are available at the Office of the Registrar Window.

Please read the following carefully before you fill out the form:

**A. Those who benefit from NSSF (or other governmental coverage such as Army, ISF, General Security).**

1. Students who benefit from one of their parent's NSSF or
2. Students who are working and have their own NSSF number

must bring a certificate showing their NSSF number or that of their parents so that the fee can be refunded (N.B.: The fee is non-refundable after the deadline).

**B. Those who do not benefit from NSSF**

1. Students who do not benefit from one of their parent's NSSF or
2. Students who do not work

must bring a family registration form **إخراج قيد عائلي** or copy of their National Identity Card to become enrolled in NSSF and receive their own NSSF number.

AUB staff dependents must also declare.

For any questions, please contact Mr. Samir Hajj Youssef ([sh20@aub.edu.lb](mailto:sh20@aub.edu.lb)).

Kind regards,

Office of the Registrar

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