

OFFICE OF THE REGISTRAR

November 6, 2025

Dear AUB Students,

This is a friendly reminder that course registration for the Spring 2025–26 term will take place from November 11 to November 17, 2025.

Please note that registration time tickets are generated and can be viewed either on AUBsis or by accessing the <u>Spring 2024-25 Registration Guide</u> on the <u>Office of the Registrar</u> webpage. These tickets will open and closed daily at the same time throughout the registration period—excluding weekends and holidays.

Alternate PINs for registration are generated for students who require them and can be obtained from your academic advisor(s), with unique pins issued for each term. The Office of the Registrar cannot provide you with these PINs.

Please note that registering for a course during this period is a prerequisite for making any subsequent changes to your schedule during the drop and add period. Therefore, we strongly encourage you to take immediate action and ensure your initial registration is completed before the deadline.

Important Alerts.

Kindly remember that registering for courses for any purpose other than your own program completion is a violation of the student code of conduct and will be referred for disciplinary action.

Furthermore, automating course registration through scripts, bots, or programs generates an excessive number of system requests, leading to system resource exhaustion and degraded performance, which violates system integrity policies and is strictly prohibited. Any attempts to manipulate the registration system in this manner will be considered an abuse of university resources and may result in disciplinary action, including but not limited to the cancellation of course registrations, restriction of system access, and referral to the appropriate University conduct committee.

If you encounter any difficulties or have questions, please do not hesitate to reach out to the <u>Registration Team</u> for assistance.

Kind regards,

Office of the Registrar