



AMERICAN
UNIVERSITY
OF BEIRUT

aub.edu.lb

OFFICE OF THE REGISTRAR

March 20, 2025

Dear AUB Students,

This is a friendly reminder that academic advising for continuing students for the Summer 2024-25 and Fall 2025-26 terms will begin on April 8 and run until April 10, 2025.

Course registration for the Summer 2024-25 term will be open from April 11 to April 15, 2025.

New Three-Phase Registration Mechanism for Fall 2025-26.

To enhance flexibility and provide more opportunities for students to complete their registration efficiently after seeking advising, course registration for the Fall 2025-26 term will now take place in three phases:

- **Phase I:** April 23 – April 29, 2025
- **Phase II:** June 11 – June 13, 2025
- **Phase III:** August 6 – August 8, 2025

Please note that registration time tickets are generated and can be viewed on AUBsis or by accessing the [Summer 2024-25 Registration Guide](#) or [Fall 2024-25 Registration Guide](#) on the [Office of the Registrar](#) webpage. These tickets will open and close daily at the same time, including holidays and weekends, throughout the registration period.

Alternate PINs for registration are generated for students who require them and can be obtained from your academic advisor(s), with unique pins issued for each term.

Please note that registering for a course during this period is a prerequisite for making any subsequent changes to your schedule during the drop and add period. Therefore,

we strongly encourage you to take immediate action and ensure your registration is completed before the deadline.

Important Alerts.

Kindly remember that registering for courses for any purpose other than your own program completion is a violation of the student code of conduct and will be referred for disciplinary action.

Furthermore, automating course registration through scripts, bots, or programs generates an excessive number of system requests, leading to system resource exhaustion and degraded performance, which violates system integrity policies and is strictly prohibited. Any attempts to manipulate the registration system in this manner will be considered an abuse of university resources and may result in disciplinary action, including but not limited to the cancellation of course registrations, restriction of system access, and referral to the appropriate University conduct committee.

If you encounter any difficulties or have questions, please do not hesitate to reach out to the [Registration Team](#) for assistance. Kindly include your AUB ID number in any correspondence.

Thank you for your prompt attention to this matter.

Kind Regards,

Office of the Registrar
