



OFFICE OF THE REGISTRAR

August 26, 2024

Dear AUB students,

Paid membership in the NSSF (National Social Security Fund) is mandatory by law for all Lebanese and French students **excluding freshman students and students older than 30 years.**

All new, continuing, and former returning students must complete the NSSF declaration form for academic year 2024-25.

The declaration period runs from **August 26, 2024 through September 27, 2024.** You must come in person to the Office of the Registrar's window on the east end of College Hall from **Monday through Friday, 9:00 am through 4:00 pm.**

Declaration forms are available at the Office of the Registrar's window.

Please read the following carefully before you fill out the form:

A. Those who benefit from NSSF:

1. Students who benefit through one of their parents from the NSSF or any other relative, or
2. Students who are working and have their own NSSF number.

Bring a certificate showing your NSSF number or your parent's NSSF number to refund the charged fee. (NB: the fee is non-refundable after the deadline.)

B. Those who do not benefit from NSSF:

1. Students who do not benefit from their parents' NSSF, or
2. Students who do not work

Bring a family registration form (عائلي قيد إخراج) or copy of the Identity Card to have your own NSSF number.

AUB staff dependents must also declare.

For any questions, kindly contact Mr. Samir Hajj Youssef at +961 1 374 374, ext. 2578,
or email: sh20@aub.edu.lb.

Kind Regards,

Office of the Registrar
